

## CORRIGENDUM -1

FOR

REQUEST FOR PROPOSAL ("RFP")

FOR EMPANELMENT OF HUMAN RESOURCE ("HR") AGENCIES

FOR SOURCING CANDIDATES ON REGULAR BASIS AND/OR CONTRACTUAL BASIS

RFP ref. no.	BOIMB/ RFP / HR/2025-26/001
RFP issue date	29 <sup>th</sup> May, 2025
Last date for submission of queries	9 <sup>th</sup> June, 2025 by 5.00 pm
Date of reply to the queries of Bidders	11 <sup>th</sup> June, 2025
Last date for Bid submission	18 <sup>th</sup> June, 2025 by 3.00 pm
Date of opening of technical Bids	19 <sup>th</sup> June, 2025 by 11.00 AM
Date of opening of commercial Bids	21 <sup>st</sup> June, 2025 by 11.00 AM

The following criteria is being revised:

1. Para. 12 **RFP SUBMISSION (Pg 9 of 36), point iv & Point xi**

### **Existing:**

The RFP response document along with all annexures and other required documents as per this RFP shall be submitted in physical (hard) copies in sealed envelopes in one set in original. One envelope to be super scribed as **Technical Bid** for RFP No. No. BOIMB/ RFP / HR/2025-26/001 empanelment of HR agencies dated 29/05/2025 for empanelment of HR agencies for sourcing candidates on regular and/or contractual basis along with the Bidder name mentioned in the cover. Second envelope to be super scribed as **Commercial Bid** for RFP No. No. BOIMB/ RFP / HR/2025-26/001 for empanelment of HR agencies for sourcing candidates on regular and/or contractual basis along with the Bidder name mentioned in the cover. Further, all the said two envelopes to be put together in another bigger envelope to be super scribed as **TENDER DOCUMENTS** for RFP No. BOIMB/ RFP / HR/2025-26/001 for empanelment of HR agencies for sourcing candidates on regular and/or contractual basis along with the Bidder name mentioned in the cover.

Emailed copies of any Bid submission are not acceptable and shall be rejected by the BOIMB.

**Revised:**

As an alternative to submission of physical documents as described above, the submission of **Technical Bid documents (digitally signed)** through E-mail is permitted. The Technical Bid details by email should be addressed to [info@boimb.com](mailto:info@boimb.com) / [boimb@bankofindia.co.in](mailto:boimb@bankofindia.co.in).

Similarly, the Commercial Bid should **be submitted in Physical form**. The envelope to be super scribed as **Commercial Bid** for RFP No. No. BOIMB/ RFP / HR/2025-26/001 empanelment of HR agencies dated 29/05/2025 for empanelment of HR agencies for sourcing candidates on regular and/or contractual basis along with the Bidder name mentioned in the cover.

**Emailed copies of any Commercial Bid submission are not acceptable and shall be rejected by BOIMB.**

2. Section III - **SCOPE OF WORK (pg 18 of 36), Point 6**

**Existing:**

The HR agency will carry out 360-degree reference check, education verification and police verification of the finalist candidates.

**Revised:**

~~The HR agency will carry out 360-degree reference check, education verification and police verification of the finalist candidates.~~ **[Removed from Bidder scope]**

3. **Annexure IV - Commercial/Price Bid (pg 35 of 36)**

**Existing:**

We offer the rate for sourcing candidates on regular and/or contractual basis as under:

1.	Sourcing fees inclusive of background verification and police verification (INR)	[.] % of Cost to Company ("CTC")
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**Revised:**

1.	Sourcing fees (INR)	[.] % of Cost to Company ("CTC")
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